



The Dorset House School  
of Occupational Therapy  
Oxford

*Prospectus*

THE DORSET HOUSE SCHOOL OF OCCUPATIONAL THERAPY  
58 LONDON ROAD  
HEADINGTON  
OXFORD  
OX3 7PE  
Telephone Oxford 62831

Recognised by—

The Occupational Therapists Registration Board of the  
Council for the Professions Supplementary to Medicine  
The World Federation of Occupational Therapists  
The College of Occupational Therapists Ltd.

Since this prospectus was printed, B. E. Hulse, O.B.E., I.P.F.A.  
has joined the Board of Governors.

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From September 1986:  
Lieutenant Commander B. A. Davies, D.M.S., R.N.



Direct House The Entrance Courtyard

etc.

## Introduction

DORSET House, the oldest occupational therapy training school in the country, prepares students for the Diploma examinations of the College of Occupational Therapists. Founded in Bristol in 1930, by Dr. Elizabeth Casson, the pioneer of the training of Occupational Therapists in this country, it was, in the last war, invited to the Midlands to run the Ministry of Health's special training courses for the Emergency Medical Service, the experimental forerunner of the National Health Service.

In 1946 the School settled in Oxford, and is grateful to the "Town and Gown" of that city for the welcome given, and the consistent interest shown in its work.

The School became a non-profit making company in 1948. It provides a complete training for Occupational Therapists for work in all types of Hospitals and Rehabilitation Centres, and makes a special point of having highly qualified tutors and instructors. It is fortunate in being helped by specialist lecturers, who are members of the University and Hospital staffs, and in having access to Oxford hospitals, libraries and museums, and to the Oxford Polytechnic.

Occupational therapy is a form of treatment which is concerned with people who are physically and/or mentally sick and are disabled either temporarily or permanently. The professionally qualified occupational

therapist involves the patients in activities designed to promote the restoration and maximum use of function with the aim of helping such people to meet the demands of their working, social and domestic environment, and to participate in life in its fullest sense.

Much of the practice is carried out in hospitals in the National Health Service or in Social Service departments, but there is also work in various other fields such as schools for the handicapped.

State Registration is obligatory for those employed as occupational therapists by the National Health Service.

Posts overseas may be offered to those with experience. Dorset House has a long association with pioneering ventures abroad in occupational therapy.

### **Scope, Therapeutic and Rehabilitative, in cases of:**

Psychiatric disorders and mental handicap.

Physical illness and residual disability.

Occupational Therapy is practised in hospitals and rehabilitation centres, and in patients' homes. It includes work with people of all ages, particularly the elderly.



### **Qualifications for an Occupational Therapist:**

Tact, good judgment, integrity, and a mature outlook.  
Initiative and enterprise.  
A real interest in people.  
Organising and executive ability.  
Serious interest in medical treatment.  
Ability to work as a member of the treatment team.

### **Teaching facilities and Accommodation**

The School is fortunate in having premises especially adapted and designed for theoretical and practical work. There is a well-stocked library, good lecturing facilities, and appropriately-equipped workshops.

### **The Training Course**

The course covers the study of:

- I. *The Body and Mind in Normal Health*  
Human Biology.  
Behavioural Sciences, i.e. Psychology and Sociology.
- II. *Deviations from Health by Deficiency, Disease and Trauma*  
Medicine, Neurology, Orthopaedics and Psychiatry.
- III. *Occupational Therapy for Medical, Orthopaedic and Psychiatric Disabilities*

### **IV. Organisation and Administration**

Structure and function of statutory and other organisations  
Departmental organisation  
Patients' records  
Stock control and book-keeping  
Organisation of industrial work

### **V. Treatment Techniques**

The management of patients  
The use of equipment for treatment  
Basic techniques for self-care and independence  
Work and craft activities  
Group activities  
Domestic activities  
Orthotics

### **VI. Clinical Experience**

Three terms of clinical practice are undertaken in hospitals, rehabilitation centres and social service departments. This may be in Oxford, London, Southampton or other parts of the country.

### Conditions of Admission to the Course

An adequate standard of theoretical examination capacity is necessary in applicants for training. Personal qualities as well as academic attainment are taken into consideration.

Each application for admission is treated on its own merits and in relation to other applications received. Compliance with the Conditions of Admission to the Course does not in itself entitle any candidate to admission.

The minimum entry requirements are six different subjects in the G.C.E. or the equivalent (e.g. C.S.E. Grade I). Two G.C.E. subjects must be passed at 'A' level. Only grades 'A' to 'C' are acceptable for 'O' level subjects, taken from Summer 1975 onwards.

Please also note that:—

- 1) A pass in English Language and a science preferably Biology or Human Biology are compulsory.
- 2) At least 4 'O' level subjects must have been passed at one sitting.
- 3) One of the 'A' level subjects must be an academic subject.

In exceptional circumstances consideration may be given to applicants with other qualifications or experience.

There is no particular age limit for the course, but students under 18 are not normally accepted for training and candidates over 35 are rarely accepted. Married women, particularly those with young school-age children, are rarely able to undertake the course because of its full-time programme and much of the clinical practice requires the student to live outside the Oxford area.

A valid adult standard Certificate in First Aid is required, awarded by a recognised authority, preferably before the start of the course, or during the first term. The St. John Ambulance Brigade "Public First Aid Course" or the British Red Cross Society "Standard First Aid Course" is at the appropriate level.

In addition candidates accepted for training should come to the course with a knowledge of domestic tasks learnt and/or practised in the home, in order to be able to help, later, with the rehabilitation process for those returning to independent living.

### Welfare

The School employs a full-time Welfare Officer who cares for the general comfort, health and well-being of the students.



### **Residence**

Accommodation is available in the school hostel and two houses for two-thirds of the first year students.

Other students reside in lodgings. Because requirements and conditions vary considerably, the School Authorities cannot be responsible for allocating these, but the Welfare Officer will help students in finding accommodation and advise on its suitability.

### **Length of Course**—Three years.

Students enter for training in September of each year.

### **Professional Prospects**

For many years the demand for occupational therapists has exceeded the number qualified each year. Posts are not guaranteed, but up to the present time those who have qualified from this School have experienced little difficulty in obtaining employment.

### **Cost of the Course**

The Department of Health and Social Security (D.H.S.S.) provides bursaries for student occupational therapists, which are similar to the Further Education awards made by Local Education Authorities. The bursary includes the payment of tuition, examination

and certain other fees, and a maintenance allowance calculated by reference to parental circumstances.

All students normally resident in England and Wales and accepted for training will receive a bursary. The School provides the D.H.S.S. with the necessary information about this and students should not apply personally.

Intending students who are normally resident in Scotland or Northern Ireland should apply for information concerning grant aid to:

- a) Scottish Education Department,  
Awards Branch,  
Haymarket House,  
Clifton Terrace,  
Edinburgh EH12 5DT.
- b) Department of Health & Social Services,  
Personnel 7,  
Room 1015, Dundonald House,  
Upper Newtownards Road,  
Belfast BT4 3SF.

The attached leaflet gives an estimate of the likely cost of the three-year course.

A small number of students from countries outside the United Kingdom are accepted for training.



Dorset House -  
The Casson Teaching Wing & Mary Macdonald House - H.C.

### **Conditions of Acceptance**

The exercise of the profession of occupational therapy calls for certain special qualities of character and temperament and makes persistent demands upon the physical and mental resources of the practitioner. Therefore, no student is accepted without a personal interview which is offered by appointment only to selected candidates who can fulfil the conditions outlined on page 5, after the receipt of the appropriate application form from the Clearing House. (If the standards required have not been fulfilled at the time of applying, plans should be given which show prospects of these being achieved.)

Two occupational therapy departments, one treating physical patients and one treating psychiatric patients, should be visited before interview. The School will be glad to give introductions for these visits, if necessary. Before commencement of the course, candidates will also be required to spend one week of observation in an occupational therapy department of their own choice.

The first three months are viewed as a period in which both the School and the student can decide upon his/her ability and suitability for the profession. During this time, and at any time thereafter, the School Authorities reserve the right to terminate the training of a student if it is considered that he/she does not meet the personal, or academic, standards required.

### **Applications**

Candidates wishing to obtain admission to the School should apply through the Occupational Therapy Training Clearing House, a form for which is enclosed at the back of this prospectus. The address is as follows:

College of Occupational Therapists,  
Occupational Therapy Training Clearing House,  
20, Rede Place,  
London, W2 4TU.

*Drawings by Sir Hugh Casson*

—*introduced by—*  
The International Therapeutic Association Board of the  
Council for the Professional Supplementary to Medicine  
The World Federation of Occupational Therapists  
The International Association of Occupational Therapists Ltd.

## Conditions of Acceptance

The decision of the provision of acceptance should take into account general matters of character and temperament and make particular demands upon the physical and mental resources of the practitioner. Therefore, no student is recommended for a voluntary interview which is offered by appointment only to selected candidates who can not only understand the conditions but also the need of the appropriate application form from the Training House. If the standards required have not been fulfilled at the time of applying, plans should be given which show prospects of these being achieved.

Two conditions govern the acceptance of students for the training course and the student must be able to show that he is fit to undertake the course. The first condition is that the student must be a member of the Church of England and must be a member of the Church of England. The second condition is that the student must be a member of the Church of England and must be a member of the Church of England.

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## Applications

Students wishing to apply should send a completed application form to the Training Officer, who will forward it to the appropriate authorities. The student will be notified of the result of the application.

Office of the Training Officer,  
Church of England Training Officer,  
25, Abchurch Lane,  
London, EC4A 3DF.



# Occupational Therapy Training Clearing House

College of Occupational Therapists

20 Rede Place, Bayswater, London, W2 4TU

Students wishing to enter Occupational Therapy Training Schools in the United Kingdom will be required to make their application through the College's Clearing House.

The Clearing House will forward the applicants' papers to the Schools of first choice and if necessary, will continue to forward them until either vacancies are offered or until no suitable vacancies remain.

Applications are considered by Schools from September of the year **before** entry to training. Application forms and instructions are available from June.

## Candidates should:

- (i) Make sure they comply with the educational requirements.  
Note: These may vary in respect of certain Schools.
- (ii) Obtain prospectuses from the Schools in which they are interested (a list of Schools will be supplied by the Clearing House).
- (iii) Send one form CH.1 (there is one at the foot of this information sheet) to the Clearing House, as soon as possible after 1st June in the year preceding entry.
- (iv) Applicants should note that when application papers are submitted to the Clearing House a fee is payable, but this should **not** be sent with form CH.1 below applying for the necessary papers.

**Late Applications may be submitted at any time** and the Clearing House will provide late applicants with information about remaining vacancies.

College of Occupational Therapists  
Training Clearing House,  
20 Rede Place,  
Bayswater, London W2 4TU

CH.1

Surname.....  
(block letters) Mr/Mrs./Miss

Other names (in full) .....

Address .....

Date of birth ..... 19 .....

Year for which seeking entry to a School .....

Date ..... Signature .....

Candidates should complete this form and send it to the Occupational Therapy Clearing House together with an envelope measuring 6 ½ in by 9 ½ in (16cm x 24cm) and addressed to themselves. United Kingdom candidates should affix stamps of sufficient value for a packet weighing 100g. Overseas students should enclose three international reply coupons.

**NO FEE SHOULD BE SENT WITH THIS FORM**

DORSET HOUSE SCHOOL OF OCCUPATIONAL THERAPYSTAFFCLINICAL PRACTICE CO-ORDINATOR

Mrs. E. Burrows, B.Sc., Dip.C.O.T.

THEORETICAL TUTORS:

## Full-Time:

Miss E. Atkinson, Dip. C.O.T.  
 Mrs. R. Conway, Dip. C.O.T.  
 Mrs. S. Fairburn, Dip. C.O.T.  
 Miss S. Hobson, T.Dip. C.O.T.  
 Miss S. Hutchings, T.Dip. C.O.T.  
 Mrs. Z. Maslin, M.Sc., B.S.O.T., T.Dip. C.O.T.  
 Miss M-C. Taylor, B.A., Dip. C.O.T.

## Part-Time:

Miss J. Colburn, M.Sc., B.O.T., Dip. C.O.T.  
 Mrs. P. Norman, B.A., M.C.S.P.,  
 Mrs. S. Peach, B.A., T.Dip. C.O.T.

HONORARY TUTOR

Mr. J.R. Chick, T.Dip. C.O.T.

ACTIVITY TUTORS

Miss N. Beer, B.A., L.R.A.M., A.D.B.  
 Mr. M.W. Leggett, University of London Teaching  
 Certificate  
 Miss S.F. Maclure, N.D.D., City & Guilds Tech.  
 Teaching Certificate  
 Mrs. M. Smith, N.D.D., City & Guilds Further Ed.  
 Teaching Certificate

COMPUTER COURSE TUTOR

Mr. F.L. Carter, B.Sc.(Hons)

LECTURERS

Mrs. A. Arnold, B.A.(Hons). M.A., M.Litt.(Oxon),  
 M.Phil.(Psych.), Teaching Dip. in Further Ed.  
 Mr. R. Atkins, F.R.C.S.  
 Dr. G. Hibbert, M.B.B.S., M.R.C.Psych.  
 Dr. P. Wordsworth, M.R.C.P.  
 Other medical and professional lecturers  
 appointed by arrangement as required

LIBRARIAN

Mrs. S. Croft, Dip. C.O.T.

WELFARE OFFICERHOSTEL WARDEN

Miss N. Barron

PRINCIPAL'S SECRETARY

Mrs. V. Broadhurst

VICE-PRINCIPAL'S SECRETARY/  
ADMISSIONS SECRETARY

Mrs. A. Southam

DORSET HOUSE SCHOOL OF OCCUPATIONAL THERAPY

ESTIMATE OF EXPENSES FOR COURSE COMMENCING SEPTEMBER 1988

		£
1st Year (1988-89)	Tuition fees	2,010.00
	Examination fees	77.00
	Library fees	54.00
	J.C.R.	10.00
	* Craft Materials	50.00
	* Uniform	50.00
	* Books and stationery	175.00
	* Living expenses, including hostel or lodgings charges, travelling, etc. (approx. 45 weeks at say, £68 per week)	3,060.00 <hr/> 5,486.00
2nd Year (1989-90)	Tuition fees	2,110.00
	Examination fees	81.00
	Library fees	57.00
	J.C.R.	11.00
	* Craft Materials	50.00
	* Books and stationery	75.00
	* Living expenses (approx. 43 weeks at say, £71 per week)	3,053.00 <hr/> 5,437.00
3rd Year (1990-91)	Tuition fees	2,216.00
	Examination fees	85.00
	Library fees	60.00
	J.C.R.	11.00
	* Craft Materials	30.00
	* Books and stationery	50.00
	* Living expenses (approx. 43 weeks at say, £74 per week)	3,182.00 <hr/> 5,634.00
	* = Approximate figures only.	

THESE FIGURES ARE GIVEN WITHOUT PREJUDICE AND ARE  
SUBJECT TO VARIATION.

